

Pequannock, Lincoln Park & Fairfield Sewerage Authority
 (A.K.A. TWO BRIDGES SEWERAGE AUTHORITY or TBSA)

Employment Application

Applicant Information

Date: _____

Name: _____
 Last **First** **Middle**

Address: _____
 Number/Street **City** **State** **Zip**

Phone: **Work** _____ **Home** _____ **Cell** _____

Email: _____

Position applying for: _____

Have you ever applied to the Pequannock, Lincoln Park & Fairfield Sewerage Authority before?

☐ Yes ☐ No If yes, give date _____

Date available to work: _____ Salary desired: _____

Are you available to work: ☐ Full time ☐ Part time ☐ Shift work ☐ Temporary

Are you currently employed: ☐ Yes ☐ No May we contact you at work: ☐ Yes ☐ No

May we contact your current employer: ☐ Yes ☐ No

Are you currently on layoff status and subject to recall: ☐ Yes ☐ No

Do you possess a current driver's license: ☐ Yes ☐ No

Do you possess a current commercial driver's license: ☐ Yes ☐ No

If you are under eighteen years of age, can you provide proof of eligibility to work: ☐ Yes ☐ No

Are you legally eligible to work in the United States of America: ☐ Yes ☐ No

Pursuant to Federal Law, proof of US Citizenship or immigration status will be required if you are hired.

**The Pequannock, Lincoln Park & Fairfield Sewerage Authority
is an Equal Opportunity Employer M/F**

Employment History

Complete this section even if you attach a resume. List your last four employers, beginning with the most recent, including your position/experience. Include any military service. Explain any gaps in employment in the comments section located on the bottom of this page.

Employer Name & Address:	Position, Title/Duties:	Dates Employed: From: _____ To: _____
Reason for leaving:		
Employer Name & Address:	Position, Title/Duties:	Dates Employed: From: _____ To: _____
Reason for leaving:		
Employer Name & Address:	Position, Title/Duties:	Dates Employed: From: _____ To: _____
Reason for leaving:		
Employer Name & Address:	Position, Title/Duties:	Dates Employed: From: _____ To: _____
Reason for leaving:		

Comments

Education

Provide information on your formal schooling and education. Include elementary, secondary, and post-secondary education, if any. Include any formal vocational or professional education. For high school and post-secondary education, indicate any major or specialty, such as Academic, Business, or Trade.

School	Years Completed	Graduated Yes/No)	Major Field
Elementary			N/A
High			
College			
Other			

Languages

List any foreign languages you know and indicate your level of proficiency.

Language	Speak Some	Speak Fluently	Read	Write

Special Skills & Experience

State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying.

Comments & Additional Information

Is there any additional information about you we should consider?

References

Provide the names, addresses and phone numbers of three people whom we may contact as a reference. They should not be relatives or former supervisors.

Name & Address	Phone Number	Years Known

Understandings and Agreements

As an applicant for a position with the Pequannock, Lincoln Park & Fairfield Sewerage Authority, I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true and accurate. If hired, I understand that I may be separated from employment if the Pequannock, Lincoln Park & Fairfield Sewerage Authority later discovers that information on this form was incomplete, untrue, or inaccurate. I give the Pequannock, Lincoln Park & Fairfield Sewerage Authority the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give the Pequannock, Lincoln Park & Fairfield Sewerage Authority the right to secure additional job-related information about me. I release the Pequannock, Lincoln Park & Fairfield Sewerage Authority and its representatives from all liability for seeking such information. I understand that the Pequannock, Lincoln Park & Fairfield Sewerage Authority is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the Pequannock, Lincoln Park & Fairfield Sewerage Authority will make reasonable accommodations as required by the Americans with Disabilities Act. I understand that, if employed, I may resign at any time and that the Pequannock, Lincoln Park & Fairfield Sewerage Authority may terminate me at any time in accordance with its established policies and procedures. No representatives of the Pequannock, Lincoln Park & Fairfield Sewerage Authority may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. I also understand that some positions may involve complete background checks.

Applicant's Signature _____ **Date** _____

Conditions of Employment

Please be advised that all offers of employment are conditional on the applicant passing a mandatory criminal background check and drug test. A pre-employment physical may also be required. If drug test results are positive and are not accounted for by the legal use of prescription or non-prescription drugs, the applicant shall be ineligible for hire unless they can establish a legal basis for the use of the drug or controlled substance for which they test positive.

Applicant's Signature _____ **Date** _____